

# Application for a Marriage Certificate

NSW Registry of Births Deaths & Marriages ABN 30 854 211 521 GPO Box 30 Sydney NSW 2001 Tel: 1300 655 236

**Commemorative Certificate Package** (Includes a standard certificate. Specify design e.g Diamond Rings: 2)
  Urgent
  Non-urgent  
 Cut the Cake (Qty) \_\_\_\_\_
  Diamond Rings (Qty) \_\_\_\_\_
  Holding hands: (Qty) \_\_\_\_\_  
 Marriage Rings (Qty) \_\_\_\_\_
  Rose (Qty) \_\_\_\_\_
  Waratah (Qty) \_\_\_\_\_  
 **Standard Certificate** (Qty) \_\_\_\_\_
  Urgent
  Non-urgent
  International Express Post

Your certificate will be mailed to you if your application was received by post or fax and is charged a postage and handling fee. See separate "Fees for Products and Services" Flyer.

Please PRINT clearly in BLACK pen. Start at the left. Write one letter in each box. Leave one box between words. Please complete all details.

**APPLICANT'S DETAILS** (details of person completing this form). Please provide at least three (3) copies of identification with your application.

Family Name   
 Given Names   
 Street Address   
 Suburb  State  Postcode   
 Postal Address (if different from street address)   
 Suburb  State  Postcode   
 Your Relationship to the Person Registered (e.g. self)   
 Reason Certificate is Required (e.g. passport)   
 Signature of Applicant  Daytime Phone Number (  )   
 Contact Phone Number (  )

## DETAILS OF MARRIAGE REQUIRED

Family Name of Groom   
 Given Names   
 Family Name of Bride (Before Marriage)   
 Given Names   
 Date of Marriage\* / /  \* If Date Unknown, Period to be Searched - From  To   
 (Note, each extra 10 year search or part thereof incurs a cost)  
 Place of Marriage (Town/City)   
 State

**PAYMENT DETAILS (complete this section for mail or fax applications only).** For schedule of fees, see Fees for Product and Services flyer.

Enclosed is a Cheque\*/ Money Order for \$  OR Please AMEX   
 Debit my: MasterCard  Visa  \$  (Cheques should be made payable to the 'NSW Registry of Births Deaths & Marriages')  
 Card Number   
 Name of Cardholder  Expiry Date   
 Signature of Cardholder  \*Personal/company cheques are not accepted for urgent applications.

## Certificate entitlement

This application can only be used if the marriage occurred in NSW.

If you are the bride or groom, your marriage certificate can be issued to you. If you are a child of the bride or groom, the certificate can be issued to you if the bride and groom are deceased. If you are not a child of the bride or groom, but need to establish your legal right or entitlement, e.g. under a will, your application will be considered.

**If you DO meet the above criteria, you must provide the following:**

1. Three (3) copies of your own identification (see below).

**If you DO NOT meet the above criteria, you must provide the following:**

1. A letter giving permission from the person named on the certificate or if deceased, their next of kin. Please include their address, daytime telephone number and signature.
2. Three (3) copies of identification from the person giving permission or their next of kin (see below).
3. Three (3) copies of your own identification (see below).

## Identification

To protect your privacy, the Registry requires proof of your identity.

Please provide at least three (3) forms of identification, one of each from Categories 1, 2 and 3. If you are unable to provide identification from Categories 1 and 2, you must still provide at least three (3) forms of identification. At least two (2) of these must be from Category 3.

All documents, except foreign passports, must be current. Photocopies are accepted.

Category 1	Category 3
<b>If born in Australia:</b> <ul style="list-style-type: none"><li>• An Australian Birth Certificate</li><li><b>Record of immigration status:</b><ul style="list-style-type: none"><li>• Citizenship Certificate</li><li>• New Zealand Citizenship Certificate together with passport</li><li>• New Zealand Birth Certificate</li></ul></li></ul>	<ul style="list-style-type: none"><li>• Medicare Card</li><li>• Credit or Debt Card</li><li>• Centrelink or Department of Veterans Affairs Card</li><li>• Security Guard/Crowd Control Licence</li><li>• Tertiary Education Institution ID Card</li></ul>
Category 2	Category 4
<ul style="list-style-type: none"><li>• Australian Driver's Licence</li><li>• Australian Passport</li><li>• Firearms Licence</li><li>• Foreign Passport</li></ul>	<ul style="list-style-type: none"><li>• Recent utility account with current residential address</li><li>• Bank statement with current residential address</li></ul>

## Commemorative certificates

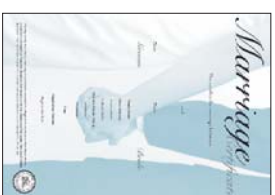
Capture the excitement and joy of a new marriage or celebrate a marriage from many years ago with a special Commemorative Marriage Certificate. With each order for a Commemorative Marriage Certificate you will receive a Standard Marriage Certificate that you can use for official purposes.



Cut the Cake



Diamond Rings



Holding Hands



Marriage Rings



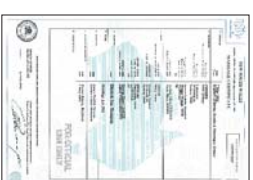
Rose



Marathon

Commemorative certificates come in a framing size of 210mm x 297mm (A4). They are beautifully presented, wrapped in tissue paper and packed in a protective cylinder. You can order your certificate by fax on

- (02) 9699 5120, by post at GPO Box 30, Sydney NSW 2001 or in person at a Registry office:
- 35 Regent Street, Chippendale NSW 2008
- 95 Tudor Street, Hamilton NSW 2303
- 2/74 Kembla Street, Wollongong NSW 2500



Standard

Office hours are Monday to Friday – 8.00am to 4.30pm

Tel: 1 300 655 236 TTY: 9354 1371

[www.bdm.nsw.gov.au](http://www.bdm.nsw.gov.au)

### Guarantee of our service

- Urgent applications lodged in person at the Registry before 3.00pm are ready for collection in one hour. (A charge for urgent applications applies.)
- Non-urgent applications lodged in person at the Registry before 3.00pm can be collected the next working day.
- Urgent mail/fax applications will be sent by registered post the next working day after they are received and will incur an additional postage and handling fee.
- Non-urgent mail/fax applications are sent by registered post three (3) working days after they are received and will incur an additional postage and handling fee.

08/07

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Attorney Generals  
department of nsw

NSW Registry of Births Deaths & Marriages

LIFE...RECORDED